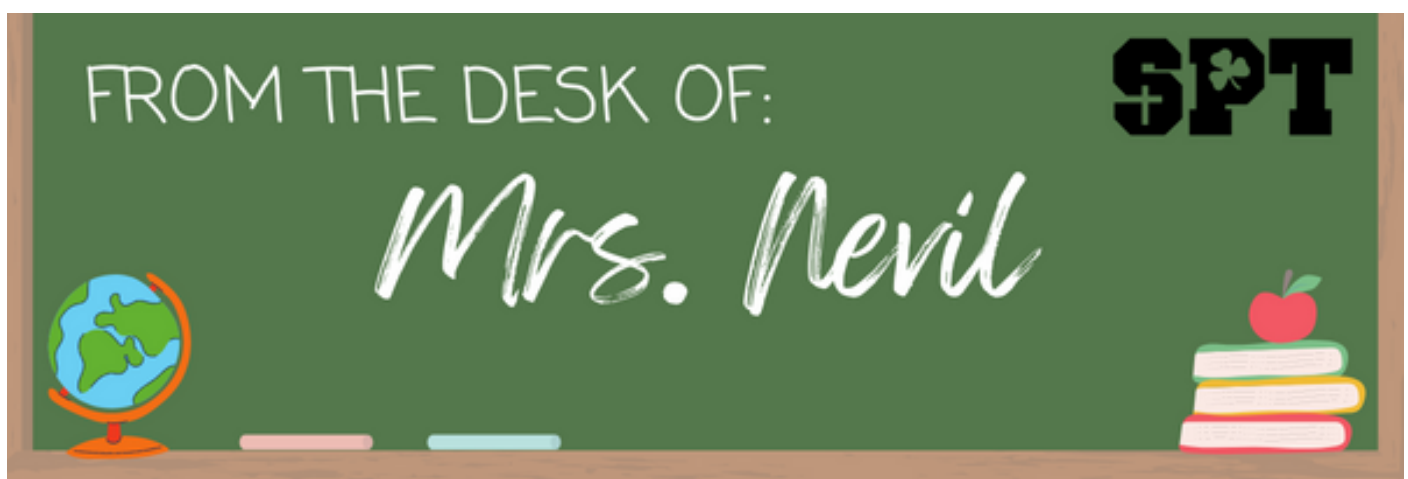




September 1, 2023

RE: Welcome to the 2023-2024 school year!

Hello SPT Families,

It's the most wonderful time of year! At SPT we are excited to see the new and returning faces of students and their families in our hallways. School starts on September 5, 2023. Here's what to expect on the first day of school:

1. **Drop Off on the First Day of School, September 5, 2023** - Our doors will open at 8:20. At this time you can bring your child to their classroom and help them get settled if you wish to do so. Once they are settled they will have the option to stay in the classroom or go outside to play. Our Admin team will be outside at 8:20 supervising on the playground. Classes commence at 8:28 so after that all students must be in their classrooms. We look forward to seeing you all on the 5th. If you feel that you need to be here sooner to help with First Day Jitters, you are welcome to come into the school and wait in our gathering space before it is time to go to the classroom.
2. **After the First Day Drop Off we start our Temporary Morning Routine on Wednesday, September 6, 2023** - Unless there are other plans made with your child's teacher, our students will be meeting our Admin Team outside to play at 8:20 until the bell at 8:26. Kids can play or wait by their door, as long as our adult on supervision can see them. Classes will start at 8:28. If your child is experiencing anxiety you are welcome to wait with them in our Gathering Space.
3. **Regular Morning Routine Begins Monday, September 11, 2023** - Our Breakfast Program is set to start Monday, September 11th. All students are welcome to use our program and will have access to a nutritious breakfast starting at 8:10 AM in our gathering space where they are expected to stay while they eat. Nicole Smith is our Breakfast Program Provider. If you wish to come in and sit with your child you are welcome to do so. At 8:20 your child will have the option to stay in the lunch room or go outside to the playground.
4. **Arriving at School After 8:30?** - No worries, just look for our admin team and see if they are outside. If our admin team is no longer visible then please have your child go through our front doors.
5. **Pick Up Time -The End of Day Routine at SPT** - This will be the same as last year. For safety reasons we ask that all parents wait outside for our teachers to bring our students to you. Our bus students will be boarding the buses at 3:10 with the goal to have our buses leaving the parking lot at 3:15. Our new dismissal time for our entire school is at 3:15. Teachers will be outside if you wish to talk to them. Also, if your child needs to grab something from inside you are welcome to go into the school with your child after 3:15.
6. **Nutrition Breaks** - We have two 15 minute Nutrition Breaks for our students to eat and the entire school eats at the same time. Due to the limited time please send your child with lunches that do not require a microwave. This will ensure that all students will have ample time to eat their lunch. More time will be provided in class for those students who need to eat more.
7. **SPT is Nut Free** - We are now a nut free school. This includes all types of nuts, including tree nuts. We have multiple severe nut allergies throughout the school and to ensure that we keep everyone safe, the entire school is a nut free zone! If you forget please don't fret we will send a gentle reminder and make sure your child is fed. Thank you.
8. **School Council AGM PLEASE COME and JOIN US** - The school council is an advisory committee that works closely with the administration of our school. They plan fundraising events, coordinate volunteers and offer concerns and advice to help our community be the best it can be. Our AGM will be held on September 14, 2023 in our gathering space at 3:45. Children are welcome to be here, they can play in the gym or go outside, but supervision is still up to the parents. If anyone knows of an older child who would like to help with childcare at this time please let us know.

Have a wonderful weekend and I look forward to seeing you on Tuesday.

Sincerely,
Mrs. Michelle Nevil
Principal, St. Patrick School